

**SUMMARY OF THE MEETING OF THE LOCAL GOVERNING BODY  
HAYESWOOD FIRST SCHOOL  
On 2<sup>nd</sup> October 2018  
5.30pm at the school**



**MATTERS ARISING FROM PREVIOUS MEETING**

MINUTE	ACTION	BY	UPDATE	STATUS
1795/2	ACM's to read the Local Offer/SEN Report now on the website	ACM's	Documents being updated	Ongoing
1826	ATo to present visit report at next meeting	ATo	Report not yet completed	Ongoing
1827/1	ACM's to read policies on the website	ACM's	Not all had read the policies	Ongoing
1827/2	JM to complete NSPCC on-line training	JM	In JM's absence it is not known if the training has been completed	Ongoing

## ACTION SUMMARY

MINUTE	ACTION	BY	DATE
C.	Clerk to add election of vice-chair to next meeting agenda	LP	NEXT MEETING
F. (1795/2)	PG to advise when the Local Offer is updated for AC to read; Clerk to add to next meeting agenda	PG/LP/ ACM's	BY NEXT MEETING
F.(1813)/ H.	AT to ask whether training would be available for the new data in November	AT	BEFORE NEXT MEETING
F. (1826)	ATo to submit visit report	ATo	BY NEXT MEETING
F. (1827/1)	ACM's to read all policies	ACM's	BY NEXT MEETING
F. (1827/2)	JM to confirm completion of NSPCC training	JM	BY NEXT MEETING
G.	SLT to look at slimming down the Aims and Values JM to provide full details to the Clerk AT/Clerk to clarify specialisms requirements with the Trust clerk Clerk to request Safer Recruitment training for ATo; ATo to complete Clerk to ask Trust clerk regarding staff members ACM's to read KCSIE document for next meeting	SLT JM AT/LP LP/ATo LP ACM	ASAP BEFORE NEXT MEETING ASAP ASAP ASAP BY NEXT MEETING
H.	AT to liaise with both Academy committees to arrange a joint meeting	AT	ASAP

## DECISIONS



MINUTE	DECISION
	NONE

## REFERRALS

MINUTE	REFERRAL	BY	TO
	NONE		

## RESPONSES TO PREVIOUS REFERRALS (TRUSTEES MEETING)

MINUTE	REFERRAL	BY	UPDATE	STATUS
	NONE			

## GOVERNOR DETAILS AND ATTENDANCE FOR CURRENT YEAR

NAME	DOA	TERM		02/10/18	20/11/18		26/02/19		18/06/19
Simon Goulding	18/01/16	4 years		YES					
Sue Vairy	18/03/15	4 years		APOLOGIES					
Andrew Todd	18/01/16	4 years		YES					
Roger Martin	18/01/16	4 years		YES					
Stephen Pattle	18/03/15	4 years		YES					
Jake Moore	24/01/18	4 years		APOLOGIES					
Pippa Gerrett (Head)	N/A	N/A		YES					
Andrew Turrall (Executive Head)	N/A	N/A		YES					
Janet Richardson	01/09/18	4 years		YES					
Alison Pinto	01/09/18	4 years		YES					