

SUMMARY OF THE MEETING OF THE LOCAL GOVERNING BODY HAYESWOOD FIRST SCHOOL On 5th March 2019 5.30pm at the school



MATTERS ARISING FROM PREVIOUS MEETING

MINUTE	ACTION	BY	UPDATE	STATUS
B. (C)	Clerk to add election of vice-chair to next meeting agenda and contact SV re term of office	LP	SV confirmed resignation; vice-chair vacancy on hold for now	Completed
С	Clerk to amend Register of Business Interests	LP	Amended	Completed
E. (F/1795/2)	Members to read SEND information and policy on the website	ACMs	Confirmed as read	Completed
Е	Clerk to circulate OFSTED guidance	LP	Circulated. SG not seen but will check again	Completed
E (F/(1827/1)	ACM's to read all policies	ACM's	Confirmed as read	Completed
E (F/1827/2)	JM to comfirm completion of NSPCC training	JM	Certificate sent to clerk	Completed
E (G)	ATo to complete Safer Recruitment training ACM's to read KCSIE document for next meeting	ATo ALL	Certificate sent to clerk Confirmed and declaration signed	Completed Completed
E (H)	AT to liaise with both committees to arrange a joint meeting	AT	This will take place in the Summer term	Ongoing
Н	Clerk to add CP visit to next agenda	LP	On agenda	Completed
J	AT to circulate a doodle poll for ISDR meeting	AT	Not done yet, but will be covered in joint meeting	Ongoing
К	Clerk to add Code of Conduct and specialisms to next agenda Clerk to circulate last year's skills audit; members to complete before end of term	LP LP/AC	Both will be re-visited at a later date Circulated but 2 skills audits outstanding	Completed Ongoing
L	Clerk to circulate Trust policies; members to provide feedback if desired	LP/AC	Circulated and deadline passed	Completed
Р	Clerk to investigate date change and advise members	LP	Date amended and members advised	Completed





ACTION SUMMARY

MINUTE	ACTION	вү	DATE
D (E,H)	AT to liaise with both committees to arrange a joint meeting	AT	ASAP
D (H) & G	AT to circulate CP's visit report when received	AT	ASAP
D (K)	RM/SG to complete their skills audit and return to clerk	RM/SG	ASAP
D	Clerk to remove 'governor zone' from school website	LP	ASAP
Е	ACM's to advise SG of anything to raise at his meeting with LW/JD		ASAP
Н	AT to produce doodle poll to agree a LW date		ASAP
Н	LP to inform parents of upcoming vacancies on the committee		NEXT MEETING
L	AT and SG to discuss succession planning at their Trust meetings		ASAP



DECISIONS



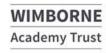
MINUTE	DECISION
	NONE

REFERRALS

MINUTE	REFERRAL	BY	то
	NONE		

RESPONSES TO PREVIOUS REFERRALS (TRUSTEES MEETING)

MINUTE	REFERRAL	BY	UPDATE	STATUS
	NONE			



GOVERNOR DETAILS AND ATTENDENCE FOR CURRENT YEAR



NAME	DOA	TERM	02/10/18	20/11/18	05/03/19	18/06/19
Simon Goulding	18/01/16	4 years	YES	YES	YES	
Sue Vairy	18/03/15	4 years	APOLOGIES	ABSENT - NO APOLOGIES	ABSENT - NO APOLOGIES	RESIGNED 17/03/19
Andrew Todd	18/01/16	4 years	YES	ABSENT - NO APOLOGIES	YES	
Roger Martin	18/01/16	4 years	YES	APOLOGIES	YES	
Stephen Pattle	18/03/15	4 years	YES	YES	YES	
Jake Moore	24/01/18	4 years	APOLOGIES	APOLOGIES	RESIGNED 12/03/19	RESIGNED 12/03/19
Pippa Gerrett (Head)	N/A	N/A	YES	YES	RESIGNED 31/12/18	RESIGNED 31/12/18
Andrew Turrall (Executive Head)	N/A	N/A	YES	YES	YES	
Janet Richardson	01/09/18	4 years	YES	YES	YES	
Alison Pinto	01/09/18	4 years	YES	YES	YES	