

# SUMMARY OF THE MEETING OF THE ACADEMY COMMITTEE OF HAYESWOOD FIRST SCHOOL On 6th November 2019 6.00pm at Colehill First School



#### **MATTERS ARISING FROM PREVIOUS MEETING**

MINUTE	ACTION	вч	UPDATE	STATUS
F	AT to share SEF when finalised	AT	Shared	Completed
F	ATo to review the parental survey replies and share report with clerk	АТо	Shared - in visit folder	Completed
F	AT to re-share CP report	AT	Shared	Completed
F	Clerk to arrange recruitment information for Year R parents' meeting	LP	Information given out	Completed
F	ATo to produce a visit report and share with clerk	АТо	Still outstanding	Ongoing
G	Clerk to circulate SOD; members to provide feedback	LP/ ALL	SOD finalised and shared	Completed
G	Clerk to circulate new Articles; member to sign declaration	LP/ ALL	All members signed and forms sent to Trust clerk	Completed
G	Aims, Values & Mission statement to be added to next agenda	LP	On agenda	Completed
G	ACM specialisms and link to be added to next agenda	LP	On agenda	Completed
G	Clerk to re-circulate NGA training link' members to complete the core modules	LP/ ALL	Link re-circulated. Members have the academic year to complete modules	Completed
G	Clerk to add Learning Walk to next agenda	LP	On agenda	Completed





# **ACTION SUMMARY**

MINUTE	ACTION	ВҮ	DATE		
D(F(I))	ATo to produce visit report and share with clerk	АТо	End of term		
F	ATo to organise a card for Lorraine McGregor; ACM's to sign	ATo ALL	ASAP		
Н	AT to organise a doodle poll for the 2 learning walks	AT	ASAP		
Н	AT to share the CP notes	AT	ASAP		
J	Clerk to arrange parent election	LP	End of term		
J	ACM's to complete core training modules	ALL	End of Summer term		
J	AT to work with the school council to update the Aims, Values and Mission Statement Clerk to add to next agenda		Next meeting		
J	Clerk to add Social Networking policy to next agenda	LP	Next meeting		





# **DECISIONS**

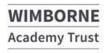
MINUTE	DECISION
J	Clerk to hold a parent election

### **REFERRALS**

MINUTE	REFERRAL	BY	то
	NONE		

# RESPONSES TO PREVIOUS REFERRALS (TRUSTEES MEETING)

MINUTE	REFERRAL	BY	UPDATE	STATUS
	NONE			





### ACADEMY COMMITTEE MEMBER DETAILS AND ATTENDANCE FOR CURRENT YEAR

NAME	DOA	TERM	17/09/19	06/11/19	01/04/20	09/06/20
Andrew Todd (Chair)	18/01/16	4 years	YES	YES		
Andrew Turrall (Executive Head)	N/A	N/A	YES	YES		
Beulah Johnson	23/10/19	4 years	YES	YES		
Emma Clipson	23/10/19	4 years	YES	YES		
Julia Simmonds	17/10/19	4 years	N/A	YES		