

**SUMMARY OF THE VIRTUAL MEETING OF THE ACADEMY COMMITTEE OF  
HAYESWOOD FIRST SCHOOL on 24th September 2020**



**MATTERS ARISING FROM PREVIOUS MEETINGS**

| MINUTE | ACTION  | BY  | UPDATE | STATUS   |
|--------|---|-----|--------|----------|
|        | ALL ACTIONS FROM THE MEETINGS HELD 06-11-19 AND 24-6-20 HAVE BEEN COMPLETED OR BECOME IRRELEVANT DUE TO THE GLOBAL PANDEMIC | ALL |        | ACTIONED |
|        |   |     |        |          |
|        |   |     |        |          |
|        |   |     |        |          |
|        |   |     |        |          |
|        |   |     |        |          |
|        |   |     |        |          |
|        |   |     |        |          |
|        |   |     |        |          |
|        |   |     |        |          |

## ACTION SUMMARY

| MINUTE | ACTION   | BY     | DATE         |
|--------|--|--------|--------------|
| D      | Clerk to circulate Register of Interests   | LP     | ASAP         |
| E      | JSh to email TB to thank her for the composite Year 4 leavers photo                  | JSh    | ASAP         |
| E      | ATo to feedback to John Dickson re training  | ATo    | ASAP         |
| E      | Ato to ask Liz West re mentoring   | ATo    | ASAP         |
| G      | Clerk to share KCSIE declaration   | LP     | ASAP         |
| G      | AT to share SAP when finalised; visit format to be agreed                            | AT     | Next Meeting |
| I      | AT/JSi to request school office to send parentmail regarding wet drop off/collection | AT/JSi | ASAP         |
| I      | Clerk to add meeting dates to staff google calendar                                  | LP     | ASAP         |

## DECISIONS

| MINUTE | DECISION |
|--------|----------|
|        | NONE     |

## REFERRALS

| MINUTE | REFERRAL | BY | TO |
|--------|----------|----|----|
|        | NONE     |    |    |
|        |          |    |    |
|        |          |    |    |
|        |          |    |    |
|        |          |    |    |
|        |          |    |    |

## RESPONSES TO PREVIOUS REFERRALS (TRUSTEES MEETING)

| MINUTE | REFERRAL | BY | UPDATE | STATUS |
|--------|----------|----|--------|--------|
|        | NONE     |    |        |        |
|        |          |    |        |        |

## ACADEMY COMMITTEE MEMBER DETAILS AND ATTENDANCE FOR CURRENT YEAR

| NAME                            | DOA      | TERM    |  | 24/09/20 | 03/11/20 |  | TBA |  | TBA |
|---------------------------------|----------|---------|--|----------|----------|--|-----|--|-----|
|                                 |          |         |  |          |          |  |     |  |     |
| Andrew Todd (Chair)             | 20/01/20 | 4 years |  | YES      |          |  |     |  |     |
| Andrew Turrall (Executive Head) | N/A      | N/A     |  | YES      |          |  |     |  |     |
| Beulah Johnson                  | 23/10/19 | 4 years |  | YES      |          |  |     |  |     |
| Emma Clipson                    | 23/10/19 | 4 years |  | YES      |          |  |     |  |     |
| Julia Simmonds                  | 17/10/19 | 4 years |  | YES      |          |  |     |  |     |
| Sue Buckley                     | 07/01/20 | 4 years |  | YES      |          |  |     |  |     |
| Jayne Sharman                   | 07/01/20 | 4 years |  | YES      |          |  |     |  |     |