

SUMMARY OF THE VIRTUAL MEETING OF THE ACADEMY COMMITTEE OF HAYESWOOD FIRST SCHOOL on 3rd November 2020



MATTERS ARISING FROM PREVIOUS MEETINGS

MINUTE	ACTION	ВҮ	UPDATE	STATUS
D	Clerk to circulate Register of Interests	LP	Circulated and returned by all except JSi/AT	Ongoing
E	JSh to email TB to thank her for the composite Year 4 leavers photo	JSh	Completed	Completed
Е	ATo to feedback to John Dickson re training	АТо	4 year time frame better, but staff members complaints unresolved. On hold until later	Ongoing
E	Ato to ask Liz West re mentoring	АТо	On hold until later	Ongoing
G	Clerk to share KCSIE declaration	LP	Circulated and returned by all	Completed
G	AT to share SAP when finalised; visit format to be agreed	АТ	Shared, visit format agreed, sub-committees and vsit dates being decided	Ongoing
I	AT/JSi to request school office to send parentmail regarding wet drop off/collection	AT/JSi	Parentmail sent	Completed
1	Clerk to add meeting dates to staff google calendar	LP	Done	Completed





ACTION SUMMARY

MINUTE	ACTION	ву	DATE		
С	Clerk to amend responsibilities table	LP	ASAP		
D	AT/JSi to complete Register of Interests and return to clerk	AT/JSi	ASAP		
D	ATo to revisit staff training/ACM mentoring with LW when able to	АТо	ASAP		
Н	Head to allocate sub-committee membership and arrange meeting dates	AT/AC	ASAP		
I	Clerk to circulate skills audit/ Members to complete and return by end December	LP/AC	End of December		
I	Clerk to check JSh training certificates and amend if necessary	LP	ASAP		
I	Head to arrange virtual SCR check with SB	LP	After 19/11/20		





DECISIONS

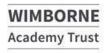
MINUTE	DECISION
	NONE

REFERRALS

MINUTE	REFERRAL	вү	то
	NONE		

RESPONSES TO PREVIOUS REFERRALS (TRUSTEES MEETING)

MINUTE	REFERRAL	BY	UPDATE	STATUS
	NONE			





ACADEMY COMMITTEE MEMBER DETAILS AND ATTENDANCE FOR CURRENT YEAR

NAME	DOA	TERM	24/09/20	03/11/20	16/03/21	ТВС	DOR
Andrew Todd (Chair)	20/01/20	4 years	YES	YES			
Andrew Turrall (Executive Head)	N/A	N/A	YES	YES			
Beulah Johnson (Vice Chair)	23/10/19	4 years	YES	YES			
Emma Clipson	23/10/19	4 years	YES	YES			
Julia Simmonds	17/10/19	4 years	YES	YES			
Sue Boston nee Buckley	07/01/20	4 years	YES	YES			
Jayne Sharman	07/01/20	4 years	YES	YES			